

Indapur Takula Shikshan Prasarak Mandal's
Arts, Science and Commerce College, Indapur

NOTICE

Date : 17/06/2018

All members of IQAC and all HOD's are hereby informed that the meeting of department is organized by IQAC at 9:00 am on 18/06/2018 in Principal's office .



IQAC Coordinator

Coordinator, IQAC
Arts, Science & Commerce College
Indapur Tal. Indapur Dist Pune - 413106



Principal
ARTS, SCIENCE AND
COMMERCE COLLEGE
INDAPUR-413106 DIST-PUNE



ITSPM's
Arts, Science and Commerce College, Indapur.
Internal Quality Assurance Cell
AY 2018-19
(Meeting – I)

The meeting of IQAC is scheduled to discuss the points mentioned in the agenda below. The details of the meeting: Date: **18/06/2018** and Time: **9.00 am**. All the respected members are requested to remain present for the meeting.

Agenda

1. To read out the minutes of previous meeting.
2. Discuss and prepare College Academic Calendar 2018-19.
3. Prepare time table and workload for each department.
4. To prepare Academic plan of Curricular and Co- Curricular activities for 2018-19.
5. To organize orientation programs for slow and advance learners.
6. To Start Certificate courses.
7. To encourage teachers to publish research papers, books and apply for patents.
8. To prepare for academic & administrative audit (AAA)
9. Analysis & compare result with university result.
10. Discuss & plan conference & workshops.
11. Discuss and finalize AQAR for 2017-18



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Coordinator, IQAC
Arts, Science & Commerce College
Indapur Tal. Indapur Dist Pune - 413106



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Principal
ARTS
AND
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Indapur Taluka Shikshan Prasarak Mandal's
Arts, Science & Commerce College, Indapur
Internal Quality Assurance Cell (IQAC)
AY 2018-19

Minutes of Meeting

IQAC meeting is conducted under the chairmanship of Principal Dr. Sanjay Chakane on 18/06/2018 at 9.00 am. The meeting started with welcoming of all the members of IQAC by the Coordinator Dr. Shinde S.B. The following members were present for the meeting

Sr.No.	Name of Teacher	Signature
1	Dr. Sandip Shinde	[Signature]
2	Prof. Bhagwan Baravkar	[Signature]
3	Prof Dr. Shivaji Veer	[Signature]
4	Prof Ashok Patil	[Signature]
5	Prof Sadashiv Umbarbande	[Signature]
6	Dr. Pawar Sitabai	[Signature]
7	Dr Panchshila Kabnorikar	[Signature]
8	Prof Holikunde Viresh	[Signature]
9	Prof Vidya Gailwad	[Signature]
10	Prof Manisha Gailwad	[Signature]
11	Mrs. Bhandalkar Apimanyu	[Signature]
12	Mr. Parakele Dattatray	[Signature]

[Signature]
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Coordinator, IQAC
Arts, Science & Commerce College
Indapur Tal. Indapur Dist Pune - 413106

[Signature]
Principal
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ARTS, SCIENCE AND
COMMERCE COLLEGE
INDAPUR, DIST. PUNE



Minutes of Meeting

Sr.No.	Agenda	Discussion & Resolution
1	To read out the minutes of previous meeting	The minutes of previous meeting & action taken report were read by IQAC coordinator & confirmed by the committee.
2	Discuss and prepare College Academic Calendar 2018-19.	The draft of academic calendar for year 2018-19 was reviewed. IQAC approved and recommended uploading of academic calendar on the college website.
3	Prepare time table and workload for each department.	The time table & workload will be prepared by all department & displayed on departmental notice board.
4	To prepare Academic plan of Curricular and Co-Curricular activities for 2018-19.	It is resolved that academic calendar and teaching plan should be followed to strengthen the curricular activities. Every department should plan for skill enhancement courses. Co-curricular and extracurricular activities to be organized through different committees.
5	To organize orientation programs for slow and advance learners	Mr. Holkunde noted there are some students who are weak in some subjects. At the same time some students are brilliant. Each department should provide assistance to such students. Hence it is resolved that each department should adopt a mechanism to identify slow & advance learners & organize necessary activities.
6	To Start Certificate courses.	It is resolved that as per UGC guideline, each department introduce at least one certificate course.
7	To encourage teachers to publish research papers, books and apply for patents	Teachers should publish research paper in the Journals notified by UGC, national & international proceedings. They should also publish books / chapters in books published by reputed publisher. ARC should organize a guest lecture on patent and encourage teachers to apply for patent.
8	To prepare for academic & administrative audit (AAA)	Principal has suggested to a committee to prepare academic & administrative audit (AAA). Each department should prepare & submit data in prescribed format to AAA committee.
9	Analysis & compare result with university result.	Principal has introduced to all department to submit results to IQAC.
10	Discuss & plan about	Dr. Sandip Shinde suggested to organize seminar, conference & workshop funded by



	conference & workshops	various organization. Hence it is resolved that HOD should plan to organize seminar & conference funded by UGC and BOD.
II	Discuss and finalize AQAR for 2017-18	Rough draft of AQAR presented before the committee. Committee congratulated to coordinator for timely completion of the report & asked to submit it to NAAC.

The meeting was conducted with vote of thanks to IQAC committee members proposed by Shinde S.B.



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Coordinator, IQAC
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ACTION TAKEN REPORT

Sr.No.	Agenda	Action Taken
1.	To read out the minutes of previous meeting	-----
2.	Discuss and prepare College Academic Calendar 2018-19.	Corrected and final draft of academic calendar for year 2018-19 was uploaded on the college website & made available to all stakeholders.
3.	Prepare time table and workload for each department.	The time table & workload will be prepared by all department & displayed on departmental notice board.
4.	To prepare Academic plan of Curricular and Co-Curricular activities for 2018-19.	Various activities like tree plantation, blood donation are conducted
5.	To organize orientation programs for slow and advance learners	Department identified slow learners and remedial coaching, bridge courses were introduced for slow learners. The students were encouraged to participate in various competitions, conferences and workshop as well as seminar.
6.	To Start Certificate courses.	Some departments are started certificate courses Physics department conduct 3 certificate courses
7.	To encourage teachers to publish research papers, books and apply for patents	Four teachers are published total six research papers.
8.	To prepare for academic & administrative audit (AAA)	AAA committee has prepared academic & administrative audit of college which was dually signed by external experts.
9.	Analysis & compare result with university result.	Results were collected & analyzed. It is observed that all results are up to the mark.
10.	Discuss & plan about conference & workshops	College has applied to BOD, SP Pune University for assistance to organize seminar, conference Chemistry and commerce department.
11.	Discuss and finalize AQAR for 2017-18	Final draft of AQAR A.Y. 2017-18 was successfully emailed to Director of NAAC.

[Signature]
IQAC Coordinator
Coordinator, IQAC

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INDAPUR-413106 PUNE



IQAC meeting with Commerce department





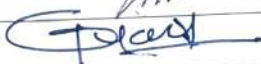
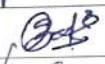

IQAC conducted meeting on 03/07/2018 with Dept of commerce to discuss about following agenda

Agenda

1. AQAR 2018-19 Templet
2. AQAR 2017-18 backlog
3. Placement and progression of student
4. AAA

Venue:- IQAC Office


Time:- 12: P.m.

Sr. No.	Name	Sign.
1.	Dr. Sandip Shinde	
2.	Prof. Bhagwan Barakar	BBur
3.	Dr. Shrawji Veer	
4.	Prof. Ashok Patil	Amp
5.	Prof. Sadashiv Umbarband	
6.	Prof. Mansul Kambale	
7.	Prof. Ganesh Yadav	
8.	Mr. Abhimanyu Bhandalkar	
9.	Mr. Holkunde V.C	


Coordinator, IQAC

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IQAC Meeting with Arts faculty

The IQAC conducted meeting on 10/07/2018 with All Arts faculty Department. for collecting and filling data and information regarding AQAR 2018-19. The following points are discussed

1) AQAR 2018-19 Templates

2) AQAR 2017-18 back up documents.

Venue:- IQAC Office

Time:- 11:00 A.M

Sr.No.	Name	Sign:
1	Mr. Sandip Shinde	
2	Prof. Bhagwan Barankar	
3	Dr. Shivaji Veer	
4	Prof. Ashok Patil	
5	Prof. Sadasiv Umbandand.	
6	Dr. Bhimaji Bhor	
7	Dr. Rajaram Gawade	
8	Dr. Sitabai Pawar	
9	Dr. Digambar Biradar.	
10	Prof. Vidya Gaskwad.	
11	Prof. Shrinivas Shinde.	
12	Prof. Kasbe. T.S	
13	Mr. Phalphale A.K.	
14	Dr. Murlani M.S	
15	Dr. Dhobale G.K.	
16	Professor Namdev Ashok	
17	Upawahare Rohan	

Coordinator, IQAC

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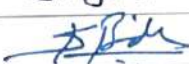

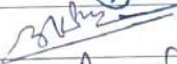
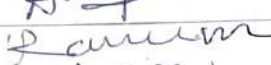
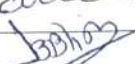
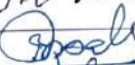


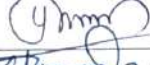
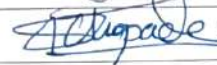
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IQAC Meeting with Chemistry dept.

The IQAC conducted meeting on 17/07/2018 with All staff of Chemistry Dept regarding work distribution and academic year planning of dept for A.Y. 2018-19. Moreover, department back up documents for AQAR 2017-18 under the guidance of Principal Dr. Chakane S.D. and IQAC co-ordinator Shinde S.B. The following members are present for meeting

1) Activity and program to be carried out in A.Y 2018-19

2) Data back up for 2017-18

Sr.No.	Name	Sign.
1	Mr. Sandip Shinde	
2	Prof. Bhagwan Baravkar.	BBaravkar
3	Prof. Shivaji Ucar	
4	Dr. Bhimaji Bhor.	
5	Prof. Ashok Patil	Ashok Patil
6	Prof. Ramdas Nanaware	
7	Prof. Dr. Jayashri Bhore	
8	Prof. Uttam Mane	U. Mane
9	Prof. Rajendra Bhosale	
10	Dr. Mahadev Shinde	
11.	Prof. Sachin Kharat	
12.	Prof. Purushottam Sathur.	
13.	Prof. Shweta Khopade	

Meeting with Zoology Dept.

The IQAC conducted meeting on 24/07/2018 with all staff of zoology dept. regarding work distribution and academic year planning of dept for A.Y. 2018-19 departmental back up documents for AQAR 2017-18 under the guidance of Principal Dr. Chakane S.D. and IQAC coordinator Shinde S.B.



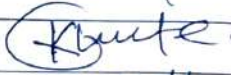

The following members are present for meeting

1) Activity and program to be carried out in A.Y. 2018-19

2) Data back up for 2017-18.

Venue:- Principal office.

Time:- 10:00 a.m onwards

Sr. No.	Name	Sign.
1.	Prof. Sandip Shinde	
2.	Dr. Shivaji Veer	
3.	Dr. Tiwan Samwade	
4.	Dr. Rajendra Solunkhe	
5.	Dr. Kalpana Lawate	
6.	Dr. VRRY S.S.	


Coordinator, IQAC

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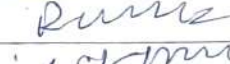

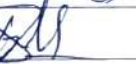




IQAC Meeting with Science faculty.

The IQAC conducted meeting on 27/07/2018. with all science faculty for collecting and filling data and information regarding AQAR 2018-19 following points were discussed

- 1) AQAR 2018-19 Templates
- 2) AQAR 2017-18 backup documents

Venue:- IQAC OFFICE

Time:- 1:00 PM,

Sr.No.	NAME	Sign.
1	Dr. Sandip Shinde	
2	Dr. Shiveji Veer	
3	Dr. Jayashree Bhore	
4	Prof. Balasaheb Kale	B-D-Kale
5	Prof. Bibhishan Mahadik	
6	Dr. Jivan Sawade	
7	Prof. Atin Kamble	
8	Prof. Vinresh Holkunde	
9	Prof. Ramdas Nanaware	
10	Prof. Uttam Mane	
11	Dr. Panchsheel Kabnurkar	
12	Prof. Sachin Pharat	
13	Dr. Mahadev Shinde	
14	Prof. Khopade S.A.	
15	Prof. Nalawade M.V.	
16	Mr. Sathe purushottam V	
17	Dr. Dhosale R.R.	

Coordinator IQAC

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Meeting with Physics Department.

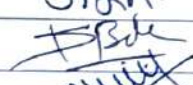








The IQAC conducted meeting on 13/08/2018. with all staff member of physics department regarding work distribution of Academic year planning for A.Y 2018-19 and departmental back up documents of AQAR 2017-18 under the guidance of Principal Dr. Chakane S.D. and IQAC coordinator Shinde S.B.

The following member are present for meeting

- Agenda: 1) AQAR back up file (AQAR 2017-18)
2) Activity and program to be carried out in academic year 2018-19
3) Department planning for A.Y. 2018-19
4) Academic Audit 2017-18.

Venue:- IQAC office

Time:- 10:00 a.m onwards

Sr. No.	NAME	Sign.
1	Prof. Sandip Shinde	
2	Dr. Shivaji Veer	
3	Prof. Ashok Patil	
4	Prof. Vinod Halkunde	
5	Prof. Akin Kamble	
6	Prof. Suresh Umbarbande	
7	Prof. Shinde Dipali N.	
8	Prof. Hegade Aniket U.	
9	Prof. Raut Swati A.	



Coordinator IQAC
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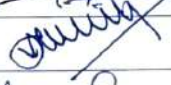
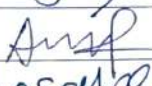
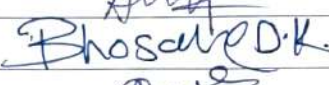
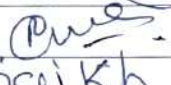
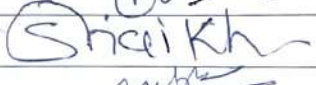
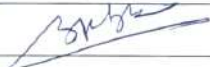
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IQAC meeting with English dept.

The IQAC conducted meeting on 24/08/2018 with all staff member of English dept. regarding work distribution of Academic planning A.Y. 2018-19 and departmental back up document of AQAR 2017-18 under the guidance of principal Dr. Chakane S.D. and IQAC coordinator Shinde S.B.

The following member are present for the meeting.

Venue:- IQAC office
Time:- 11:00 a.m.

Sr.No.	Name	Sign.
1	Prof. Sandip Shinde	
2	Dr. Shiraji Veer	
3	Prof. Ashok Patil	
4	Prof. Dharamraj Bhosale	
5	Prof. Rohan Vyankar	
6	Prof. Feroj Shaikh	
7	Dr. Bhimaji Bhor	


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ITSPM'S
ARTS, SCIENCE AND COMMERCE COLLEGE, INDAPUR

Notice

Date : 11/10/2018

All members of IQAC and all HOD's are hereby informed that the meeting of department is organized by IQAC at 10:00 am on 12/10/2018 in Principal's office .



IQAC Coordinator

Coordinator, IQAC
Arts, Science & Commerce College
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INDAPUR-413106 DIST-PUNE



ITSPM's
Arts, Science and Commerce College, Indapur.
Internal Quality Assurance Cell

AY 2018-19

(Meeting – II)

The meeting of IQAC is scheduled to discuss the points mentioned in the agenda below.
The details of the meeting: Date: **12/10/2018** and Time: **10.00 am**. All the respected members are requested to remain present for the meeting.

Agenda

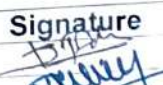
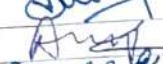








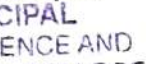
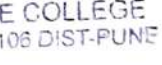
1. To read out the minutes of previous meeting.
2. To organize industrial and field visits for students.
3. To encourage teachers to participate in short term course, faculty development program.
4. To conduct activities imparting human values and environmental issues etc.
5. Updates ICT facilities.



Indapur Taluka Shikshan Prasarak Mandal's
Arts, Science & Commerce College, Indapur
Internal Quality Assurance Cell (IQAC)
AY 2018-19


Minutes of Meeting

IQAC meeting is conducted under the chairmanship of Principal Dr. Sanjay Chakane on 12/10/2018 at 10.00 am. The meeting started with welcoming of all the members of IQAC by the Coordinator Dr. Shinde S.B. The following members were present for the meeting

Sr.No.	Name of Teacher	Signature
1.	Prof. Sandip Shinde	
2.	Dr. Shwaji Jeer	
3.	Prof. Ashok Patil	
4.	Prof. Bhagwan Baravkar	
5.	Prof. Sadashiv Umbardam.	
6.	Prof. Sitabai Pawar	
7.	Prof. Panchshila Kabhorkar.	
8.	Prof. Manisha Gaitwad.	
9.	Prof. Vidya Gaitwad.	
10.	Prof. Vinay Holkund	
11.	Mr. Abhimanyu Bhandarkar.	
12.	Dr. Mahadev Shinde	


IQAC Coordinator

Coordinator IQAC
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Minutes of Meeting

Sr.No.	Agenda	Discussion & Resolution
1.	To read out the minutes of previous meeting.	The minutes of previous meeting & action taken report were read by IQAC coordinator & confirmed by the committee.
2.	To organize industrial and field visits for students.	It is resolved that concern departments should arrange industrial & field visit as per the syllabus.
3.	To encourage teachers to participate in short term course, faculty development program.	Dr. Bhosale R.R. suggested that teachers should keep them update in their field study. Hence it is resolved that teachers should participate in short term course and Faculty Development program.
4.	To conduct activities imparting human values and environmental issues etc.	Mr. Viresh Holkunde underline need of cultured citizen of nation. Hence it is resolved to organize Guest lecture, seminar and workshops on various cross cutting issues.
5.	Updates ICT facilities.	Dr. Bhore Jayshree said that institute provide funds to updates departmental ICT facilities as when required and encourage teachers to use it

The meeting was conducted with vote of thanks to IQAC committee members proposed by Shinde S.B.

[Signature]

IQAC Coordinator

Coordinator, IQAC

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[Signature]

Principal
PRINCIPAL

**ARTS, SCIENCE AND
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INDAPUR-413106 DIST PUNE**

ACTION TAKEN REPORT

Sr.No.	Agenda	Action Taken
1.	To read out the minutes of previous meeting.	----
2.	To organize industrial and field visits for students.	Study tour to Science Center, Solapur was organized by Physics department Study tour to Nira-Bhima sugar factory was organized by Chemistry department Study tour to Dudhganga Dairy Indapur was organized by Microbiology department
3.	To encourage teachers to participate in short term course, faculty development program.	Dr. Bhosale R.R. and Dr. Shinde M.P attend short term teacher training program .
4.	To conduct activities imparting human values and environmental issues etc.	Students participated in 'cycle rally' 'Institute celebrate 'World Yoga Day' 'National reading Day'
5.	Updates ICT facilities.	Bandwidth of Internet connection is upgraded from 10Mbps to 40 Mbps.

[Signature]

IQAC Coordinator

Coordinator, IQAC

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[Signature]

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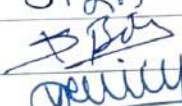
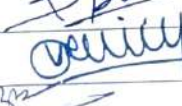
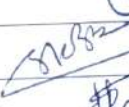
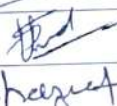
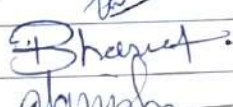
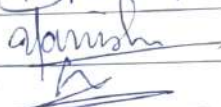
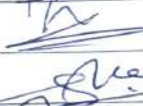

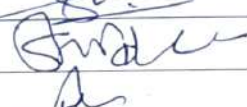




IQAC Meeting with Gymkhana Dept.

IQAC conducted meeting on 10/01/2019 with Gymkhana department regarding activity and program conduct in academic year 2018-19 and back up data of activities of sports in AQAR 2018-19 under guidance of Principal Dr. Chakane S.D. and IQAC coordinator Shinde S.B.

Venue:- IQAC office

Time:- 9:00 a.m.

Sr. No.	Name	Sign.
1.	Prof. Sandip Shinde	
2.	Dr. Shivaji Veer.	
3.	Prof. Bhimaji Bhoir	
4.	Prof. Sadasiv Umbardale.	
5.	Dr. Bharat Bhujbal.	
6.	Prof. Manisha Gaikwad.	
7.	Prof. Vinesh Holkunde.	
8.	Prof. Tanaji Kasabe	
9.	Shri. Suresh Shinde.	
10.	Dr. Mahammad Mulani	
11.	Dr. Bharat Bhujbal	


Coordinator IQAC

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IQAC meeting with criterion chairman and co-ordinators



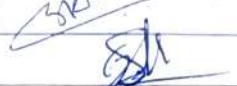
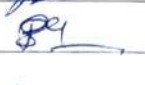
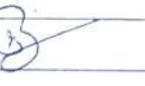

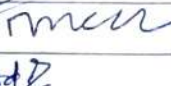


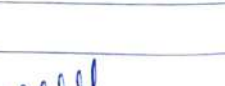
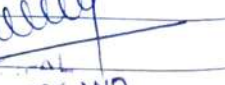
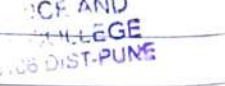
IQAC conducted meeting on 22/01/2019 with All criterion chairman and coordinators regarding following points under the guidance of Prin Dr. Chakane S.D. and IQAC coordinator Shinde S.B.

Agenda

- 1) collection of backup data of AQAR 2017-18
- 2) Encourage Head, and staff to conduct activities program for AQAR 2018-19
- 3) prepare criterion wise presentation.

Venue:- Principal office

Time:- 11:00 A.M onwards.


Sr.No.	Name	Sign.
1	Prof. Sandip Shinde	
2	Dr. Shivaji Verer	
3	Dr. Bhimaji Bhor	
4	Dr. Mahadeo Shinde	
5	Dr. Panchshila Kubhoerkar	
6	Prof. Dharmaraj Bhosale	
7	Dr. Rajendra Bhosale	
8	Dr. Gajanan Kadam	
9	Prof. Vinesh Holkar	
10	Prof. Manohar Kamble	
11	Mr. Abhimanyu Bhandarkar	
12	Prof. Bharat Bhujbal L.	



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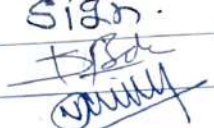
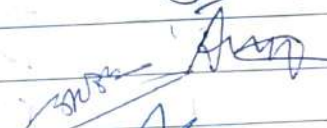

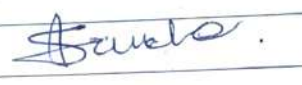

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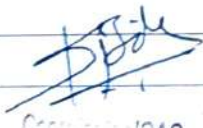
IQAC Meeting with Economics Dept.

IQAC conducted meeting on dated 13/02/2019 with all staff members of economics dept. regarding quantitative data and Excel templates of AQAR 2017-18 under the guidance of Principal Dr. Chakane S.D and IQAC coordinator Shinde S.B.

Venue:- IQAC office

Time:- 1:00 p.m.

Sl. No.	Name	Sign.
1	Prof. Sandip Shinde	
2	Dr. Shivaji Verer	
3	Prof. Ashok Patil	
4	Dr. Bhimaji Bhor	
5	Dr. Tanaji Kasbe	
6	Dr. Gajanan Kadam	
7	Prof. Anant Sarade	


Coordinator IQAC
Principal Dr. Chakane S.D. College
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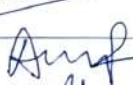
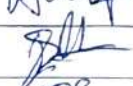
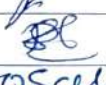

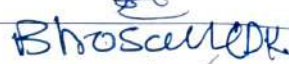

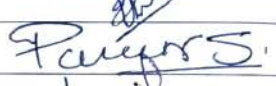
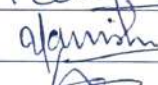



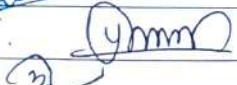




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IQAC Meeting

The meeting of IQAC was organized on 26/02/2019 at 11:am. regarding the preparation of NAAC documents and Dept visit. The following teachers attended the meeting.

Venue:- IQAC office

Sr.No.	Name	Sign.
1	Prof. Sandip Shinde	
2	Dr. Shivaji Neer	
3	Dr. Bhimaji Bher	
4	Prof. Ashok Patil	
5	Dr. Dadasaheb Shinde	
6	Dr. Panchajanya Kabrao Karan	
7	Prof. Dharmaraj Bhosale	
8	Prof. Sadasiv Umbarhande	
9	Prof. Sitabai Ramar	
10	Prof. Manisha Gokhale	
11	Prof. Vinesh Holkunde	
12	Prof. Shweta Anil Khopade	
13	Prof. Nalawade M.v.	
14	Mr. Sathe Purushottam V.	
15	Prof. V.L. Maware	

Coordinator IQAC

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Indapur Takula Shikshan Prasarak Mandal's
Arts, Science and Commerce College, Indapur

Notice

Date : 15/03/2019

All members of IQAC and all HOD's are hereby informed that the meeting of department is organized by IQAC

Time- 11:00 am

Date- 18/03/2019

Venue- Principal's office



IQAC Coordinator

Coord. to IQAC
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ITSPM's
Arts, Science and Commerce College, Indapur.

Internal Quality Assurance Cell

AY 2018-19

(Meeting – III)

The meeting of IQAC is scheduled to discuss the points mentioned in the agenda below. The details of the meeting: Date: **18/03/2019** and Time: **11.00 a.m.**

All the respected members are requested to remain present for the meeting.

Agenda

1. To read out the minutes of previous meeting.
2. To encourage students to participate in competitive examinations and arrange lectures on career counseling.
3. To participate and organize sports and cultural activities/ competitions
4. To plan Green Audit in campus
5. To analyze college result
6. To prepare budget for infrastructure and other academic activities
7. Redressal of students grievances including sexual harassment and ragging cases.
8. To conduct various activities and promotion of universal values.
9. To conduct innovative & creative in teaching-learning.

