



## Criterion 5-Student Support and Progression

### 5.1 Student Support

*5.1.1 Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years*

**5.1.1.1. Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

<b>Sanction Process of scholarship and freeships by Government</b>
--------------------------------------------------------------------



Welcome to Aaple Sarkar Direct Benefit Transfer Scrutiny Portal

Institute Details

Course Details


Fees Details

Exam Details

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- ile
- ar Details
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- ggestions

Institute Details

<b>Department Assigned Code</b> 110		<b>Institute/AISHE Code(All India Survey on Higher Education)</b> C-42121		<b>Institute Name / School Name *</b> Arts, Science and Commerce College Indapur	
<b>State *</b> Maharashtra	<b>District *</b> Pune	<b>Taluka *</b> Indapur	<b>Village</b> Indapur		
<b>Address *</b> Arts, Science & Commerce College, Indapur, Pune, Near		<b>Pincode *</b> 413106	<b>Website</b> www.ascicollege.org	<b>STD Code *</b> 0	<b>Tel. No. *</b> 0211122310
<b>Email ID *</b> ascicollege@gmail.com	<b>Institute Type *</b> Aided	<b>Institute Registration No *</b> 1972		<b>National Assessment and Accreditation Council(NAAC)?</b> <input checked="" type="radio"/> Yes <input type="radio"/> No	
<b>Establishment Year *</b> 25/10/2013	<b>University Name *</b> SAVITRIBAI PHULE PUNE UNIVERSITY	<b>Is Institute Under *</b> Other			

Welcome to Aaple Sarkar Direct Benefit Transfer Scrutiny Portal

Grievance / Suggestions

Name \*

Jiwan Pandurang Sarwade

Mobile Number \*

Email ID \*

District \*

--Select--

Taluka \*

--Select--

Department \*

--Select--

Scheme Name \*

--Select--

Category \*

--Select--

Grievance / Suggestions Type \*

--Select--

Academic Year \*

--Select--

Comments \*

Number of characters left: 500

Upload Screenshot (If any)

Choose File

No file chosen

(Only .jpeg, .jpg, .pdf files allowed And File size between 15 KB To 256 KB)



## Scrutiny Portal

Scrutiny of the applications will be done after the application is submitted by the applicant at Institute Desk 1 & 2 and Department Desk 1 & Desk 2.

**DBT Scrutiny Portal**

Welcome to Angan Sarfar Direct Benefit Transfer Scrutiny

**Notice**

New Scheme has been launched by Ministry of Education, Government of India, for the year 2014-15. Click here for help.

**Help Videos**

- 1. Overview of the Scheme
- 2. How to apply for the Scheme
- 3. How to track the status of the application

**Login**

**Application** **Scrutiny** **Allotment** **Disbursement**

The Government of India has introduced the Direct Benefit Transfer (DBT) scheme through which the beneficiaries can apply for benefit from schemes of various departments such as Social Justice and Special Assistance, Social Development, Directorate of Higher Education, Directorate of Technical Education, School Education and Sports, VSSUT, and SBI, etc. The Government of India has introduced the DBT scheme to ensure that the beneficiaries receive the benefit directly into their bank accounts.

**Step 1** Online Application - The user applies for a benefit via Direct Benefit Transfer (DBT) portal.

**Step 2** Scrutiny - The application is processed by the user.

**Step 3** Allotment - After scrutiny, the user is allotted the benefit.

**Step 4** Disbursement - At this stage, the benefit is credited to the bank account of the respective beneficiary.

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Arts, Science & Commerce





Department-Desk-2

2 / 9



100%



Login



Enter Username



Enter Password



Try another

Enter the text you see above:

Login



Forgot Password?



Department Desk 1 user should enter the username and password, CAPTCHA and hit enter



2 / 9

100%



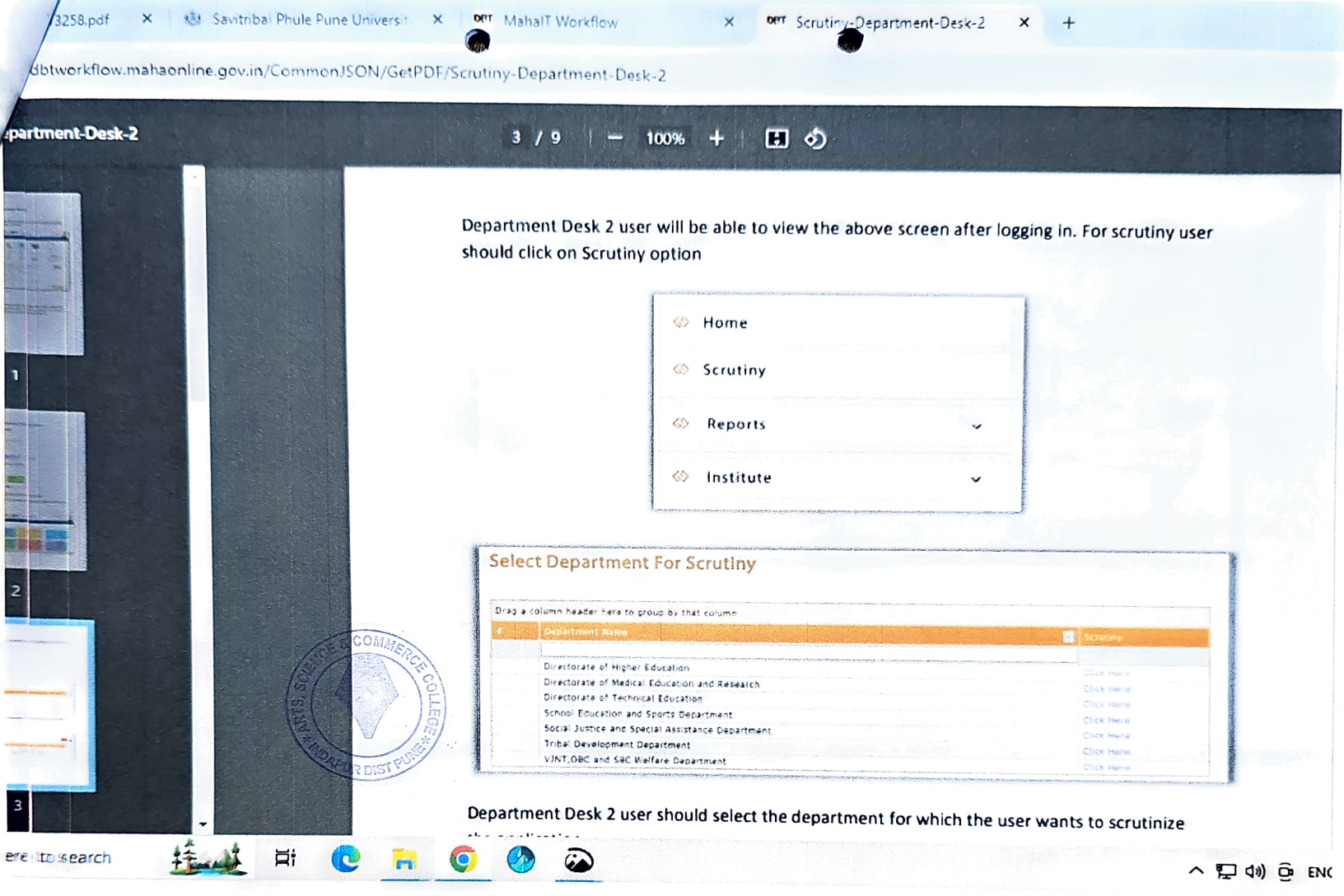
Department Desk 1 user should enter the username and password, CAPTCHA and hit enter

The screenshot shows the DBT Scrutiny Portal Dashboard. The header includes the DBT logo, the text 'DBT Scrutiny Portal', and a user profile for 'Dr. Vandana Pathak'. The dashboard features a sidebar with navigation links: Home, Scrutiny, Reports, and Profile. The main content area displays six key metrics in colored boxes:

Metric	Value	Action
Total Departments	7	View Details
Snap Schemes	39	View Details
Application Received	0	View Details
Approved Applications	0	View Details
Rejected Applications	0	View Details
Pending Applications	0	View Details

At the bottom of the dashboard, there is a link: 'Click here for help'.







## Department-Desk-2

3 / 9 | - 100% +

This Department is  
VINT ORC and SRC Welfare Department

Click Here

Department Desk 2 user should select the department for which the user wants to scrutinize the application

## Pending Applications

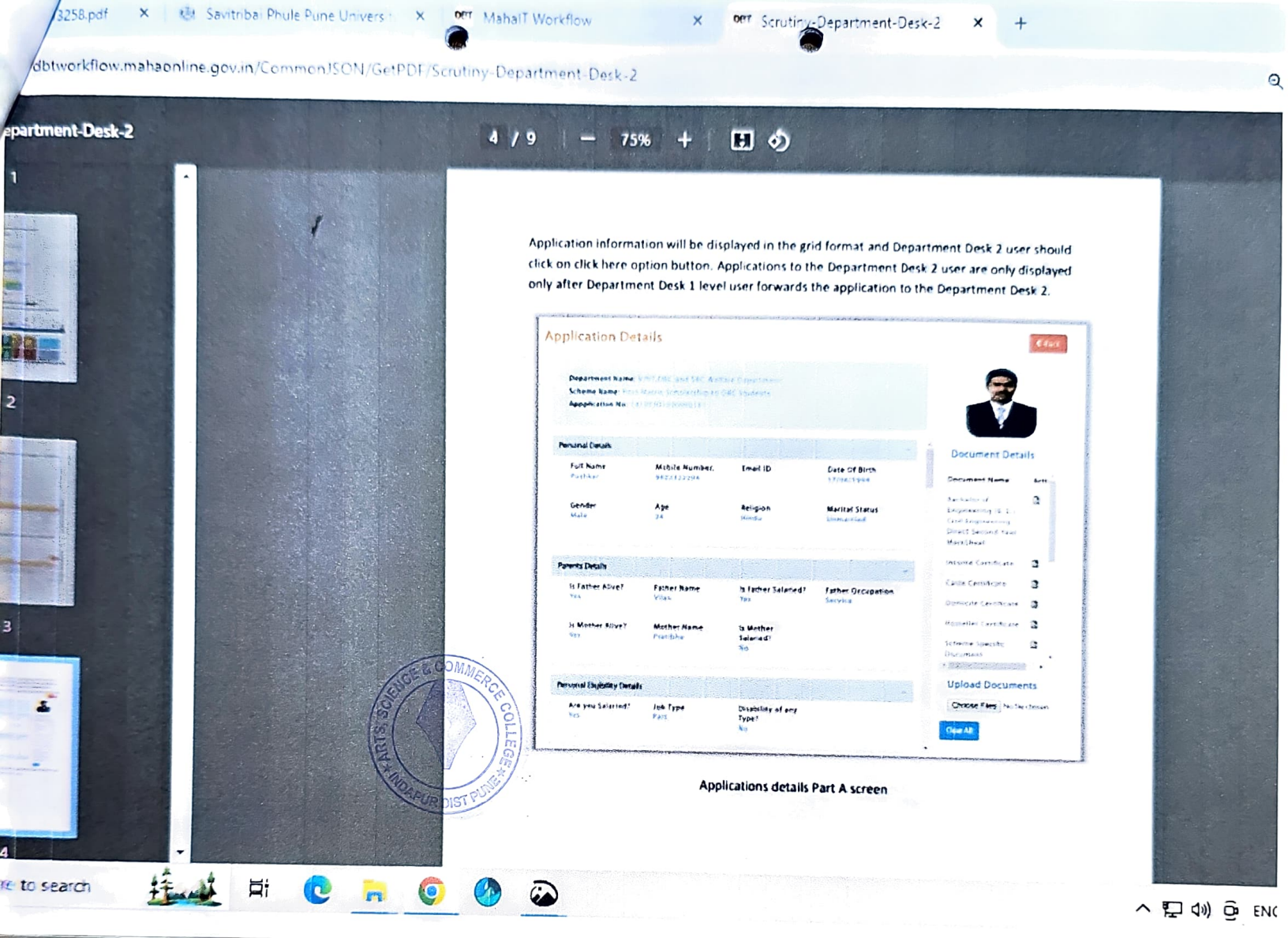
[Back](#)

Drag a column header here to group by that column

Application No.	Applicant Name	Gender	Religion	Caste	College Name	Course Name	Department Name	Locality
1719470100000181	Purkar	Male	Hindu	Other Backward Class	Janata Unkalap Prakash Mandal, Sebsafed, Nashik College Of Engineering, Pusa	Bachelor of Engineering (B. E.) - Computer Science and Engineering	Thane	Click Here







Department-Desk-2

5 / 9

62%

+



Benefit Details		Reasons for Rejection	
Education Fee	0.00	Education Fee Not Paid	
Exam Fee	0.00	Exam Fee Not Paid	
Registration Fee	0.00	Registration Fee Not Paid	
		Admission with the Learning Certificate of Incomplete Professional Course	
		Applicant's admission to the Learning Certificate Test	
		Cause Verifying Certificate	
		Eligible / Non Eligible	
		Course or Interest	
		Cause Verifying	
		Reasons for Sending Back Application	
		Profile Changes	
		Scheme Related Changes	
		Application	
		NTS	
		to Fee Paid (NTS) NO	
		to Exam Fee (NTS) NO	
		Scrutiny Remark	

ALL OK

Applications details Part B screen

1.2 Application form as filled by the applicant will be displayed to the Department Desk 2 user (For reference check Part A and Part B of the above image).



## Department-Desk-2

6 / 9 | - 62% + | [H] [O]

Department Desk 2 user will have to Check each detail as filled by the user naming -

- A) Personal Information
- B) Parent Details
- C) Personal Eligibility Details
- D) Benefit Details

Also to the Right hand side Documents as uploaded by the applicant along with the photograph is displayed. Department Desk 2 user should check the photograph and also then click open the attached documents

Department Desk 2 user can also upload documents if necessary via Upload document option

### 1.3 Rejection of Application -

Department Desk 2 user can totally reject an application of a user if after scrutiny finds an invalid application or fraud user. In such cases, Department Desk 2 user can select the Rejection reasons as displayed by the system and click on Application Rejected button which is to the bottom of the page

**Reasons for Rejections**  
☐ Income above 8 Lacs  
☐ Non Eligible Courses  
☐ Admission with the Leaving Certificate of Incomplete Professional Courses  
☐ Apart from admission in the Common Entrance Test  
☐ Caste Validity Certificate  
☐ Eligible / Non Eligible courses in Dnyanesh  
☐ Unidentified  
☐ Caste Certificate



Note – Applications once rejected, Applicant will not be able send again for scrutiny. Hence, if application has minor issue with document or any other information, Department Desk 2 user should click send to applicant instead of Rejection.

#### 1.4 Reasons for sending back application –

##### Reasons for Sending Back Application

- ☐ Profile Changes
- ☐ Scheme Related Changes

If applicant while filling up the form makes minor mistakes which can be adjusted or uploads certificate which should have been uploaded for another question, then at such cases Department Desk 2 user can use the option of Sent to applicant option

#### 1.5 Attendance – Institute Clerk user should enter the attendance of the student in the attendance section

Attendance

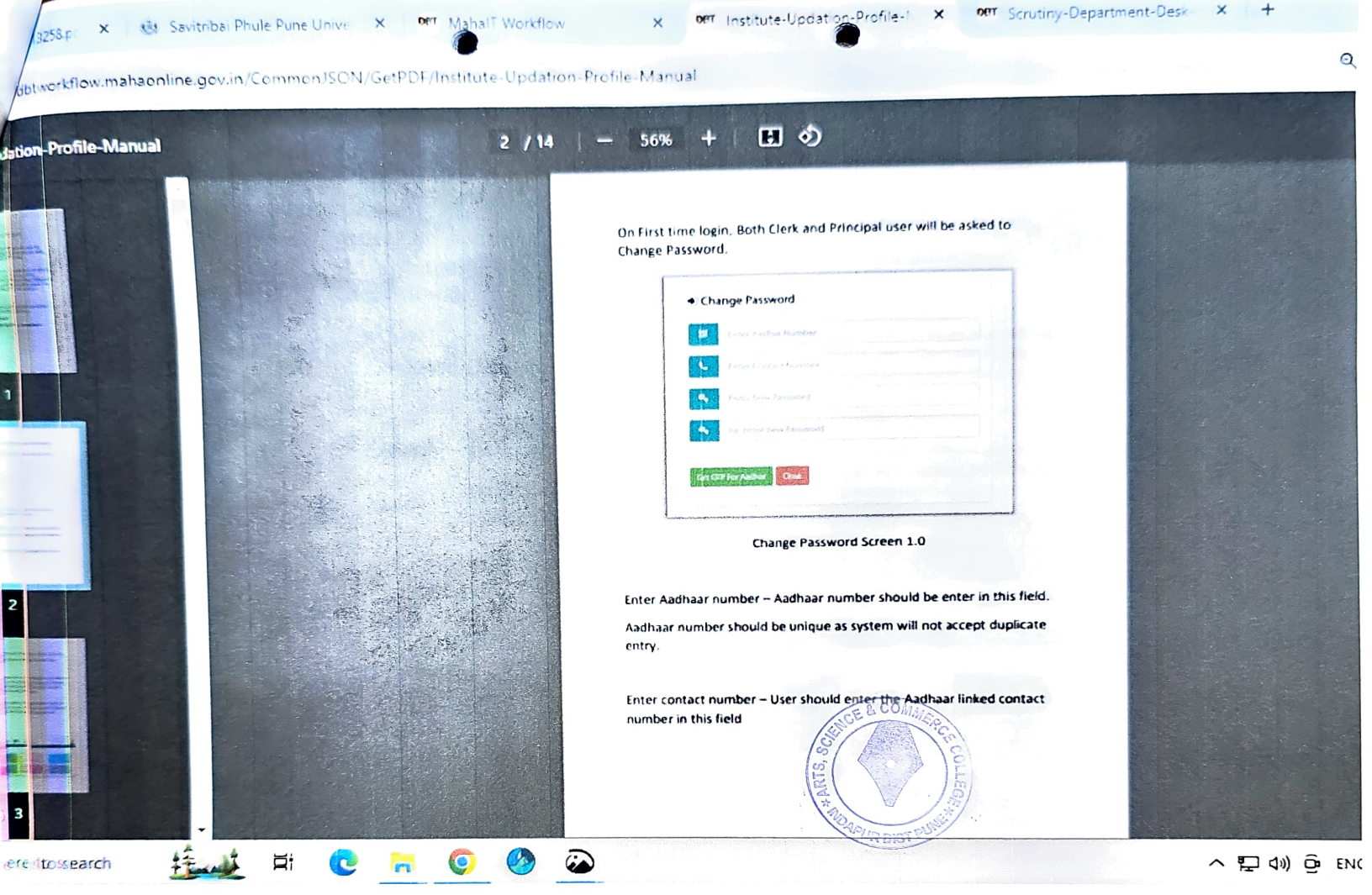
0.00

For most of the schemes, if attendance is below 75% then application is not applicable













On First time login, Both Clerk and Principal user will be asked to Change Password.


◆ Change Password


 Enter Aadhaar Number

 Enter Contact Number

 Enter Current Password

 Enter New Password

 Get OTP For Aadhaar

 Close

Change Password Screen 1.0

Enter Aadhaar number – Aadhaar number should be enter in this field.

Aadhaar number should be unique as system will not accept duplicate entry.

Enter contact number – User should enter the Aadhaar linked contact number in this field





## Profile-Manual

3 / 14 | - 56% + [Icons]

Enter New Password – New Password should be entered in this field

Re-enter new Password – User should re-enter the exact above password

Note: Password Length should be minimum 8 characters and maximum 20 characters. Password must contain at least 1 Uppercase Alphabet, 1 Lowercase Alphabet, 1 Number and 1 Special Character. Also New password should not be as same as old password

Get OTP for Aadhaar – On click, aadhaar linked mobile number will receive OTP, that OTP should be entered. After successful verification of OTP user will asked to enter the Portal with new password.

Principal –



3255.p... x

Savitribai Phule Pune Univ... x

MahaIT Workflow x

DEPT Institute-Update-Profile-... x

DEPT Scrutiny-Department-Desk x

+

dbt.workflow.mahaonline.gov.in/Common/JSON/GetPDF/Institute-Update-Profile-Manual

4 / 14 | - 56% +

4

3

2

1

Principal Login screen 1.2

After login, dashboard will be displayed. User should click on Institute Profile button displayed under Institute tab.

Institute Profile

Course Details

Exam Details

Exam Results

Document Details

Institute Profile 1.3

Principal user should verify details in the above sections as displayed and can edit the details if necessary.

ARTS, SCIENCE & COMMERCE COLLEGE

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Institute Profile is divided in 5 sections –

- Institute Details
- Course Details
- Fees Details
- Exam Details
- Document Details.

Institute Details – Only Principal can edit the details on for all screens. This screen is initially filled up by the department user. Principal user should verify Institute Details section and if any variations in the data then principal user should change accordingly and click on save.

**Update Institute Details**

Department / Department Code: [Dropdown] Institute Name / School Name: [Text]

Address: [Text] Contact: [Text] Fees: [Text]

Principal: [Text] Branch: [Text] Branch Name: [Text]

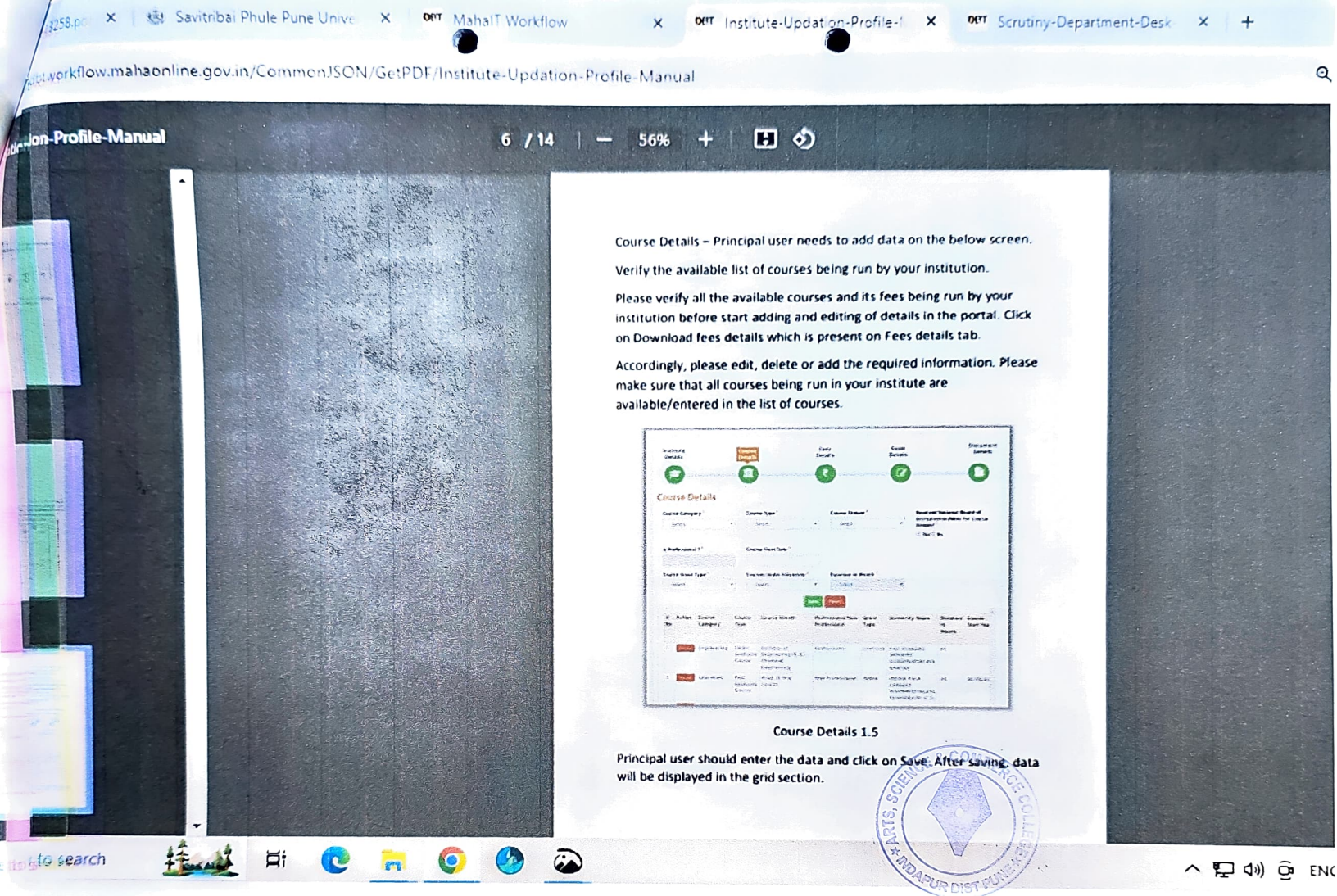
Head of: [Text] College Type: [Text] Institute Type: [Text] Institute Name: [Text]

Institute Address: [Text] Institute Code: [Text] Institute Name: [Text]

Institute Details 1.4







Course Details – Principal user needs to add data on the below screen.

Verify the available list of courses being run by your institution.

Please verify all the available courses and its fees being run by your institution before start adding and editing of details in the portal. Click on Download fees details which is present on Fees details tab.

Accordingly, please edit, delete or add the required information. Please make sure that all courses being run in your institute are available/entered in the list of courses.

**Course Details**

Course Category:  Course Type:  Course Name:

Is Predefined? ☐ Course Name:

Source Course Type:  Transferable Institution:  Equivalent of Award:

S.No	Course Category	Course Type	Course Name	Administrative Name	Course Type	Academic Name	Department Name	Department No.	Start Date
1	Engineering	Undergraduate	Computer Science & Engineering	Computer Science & Engineering	Engineering	Computer Science & Engineering	Computer Science & Engineering	10	2020-2021
2	Engineering	Postgraduate	Computer Science & Engineering	Computer Science & Engineering	Engineering	Computer Science & Engineering	Computer Science & Engineering	10	2020-2021

Course Details 1.5

Principal user should enter the data and click on Save. After saving, data will be displayed in the grid section.





## Update-Profile-Manual

7 / 14 | - 56% + [Icons]

S. No.	Course Category	Course Name	Approved By	Approved Date	Approved Status	Approved Remarks	Approved Date	Approved By	Approved Status
1	Computer Science	Computer Science	Approved	20/01/2020	Approved	Approved	20/01/2020	Approved	Approved
2	Computer Science	Computer Science	Approved	20/01/2020	Approved	Approved	20/01/2020	Approved	Approved

### Course Details 1.6

User can also delete the course details if clicked on delete button

S. No.	Course Category	Course Name	Approved By	Approved Date	Approved Status	Approved Remarks	Approved Date	Approved By	Approved Status
1	Computer Science	Computer Science	Approved	20/01/2020	Approved	Approved	20/01/2020	Approved	Approved
2	Computer Science	Computer Science	Approved	20/01/2020	Approved	Approved	20/01/2020	Approved	Approved

### Course Details 1.7

Fees Details – Principal user needs to add data on the below screen.

Please verify the available fee details for every course with respect to the academic year.

Accordingly, please edit/delete/add the required fee related details.

Please make sure that all the required fee related details of all the courses being run in your institute are available/entered.



**Add Fees(All Fees Should be Annually)**

To add details about existing fees, click on Add New Fee button.

Academic Year: 2019 | Existing Course: B.A. ENGLISH | Fee Type: 1 | Fee Category: 1 | Fee Sub-Category: 1

**Buttons:** Add New Fee, Add New Fee, Add New Fee

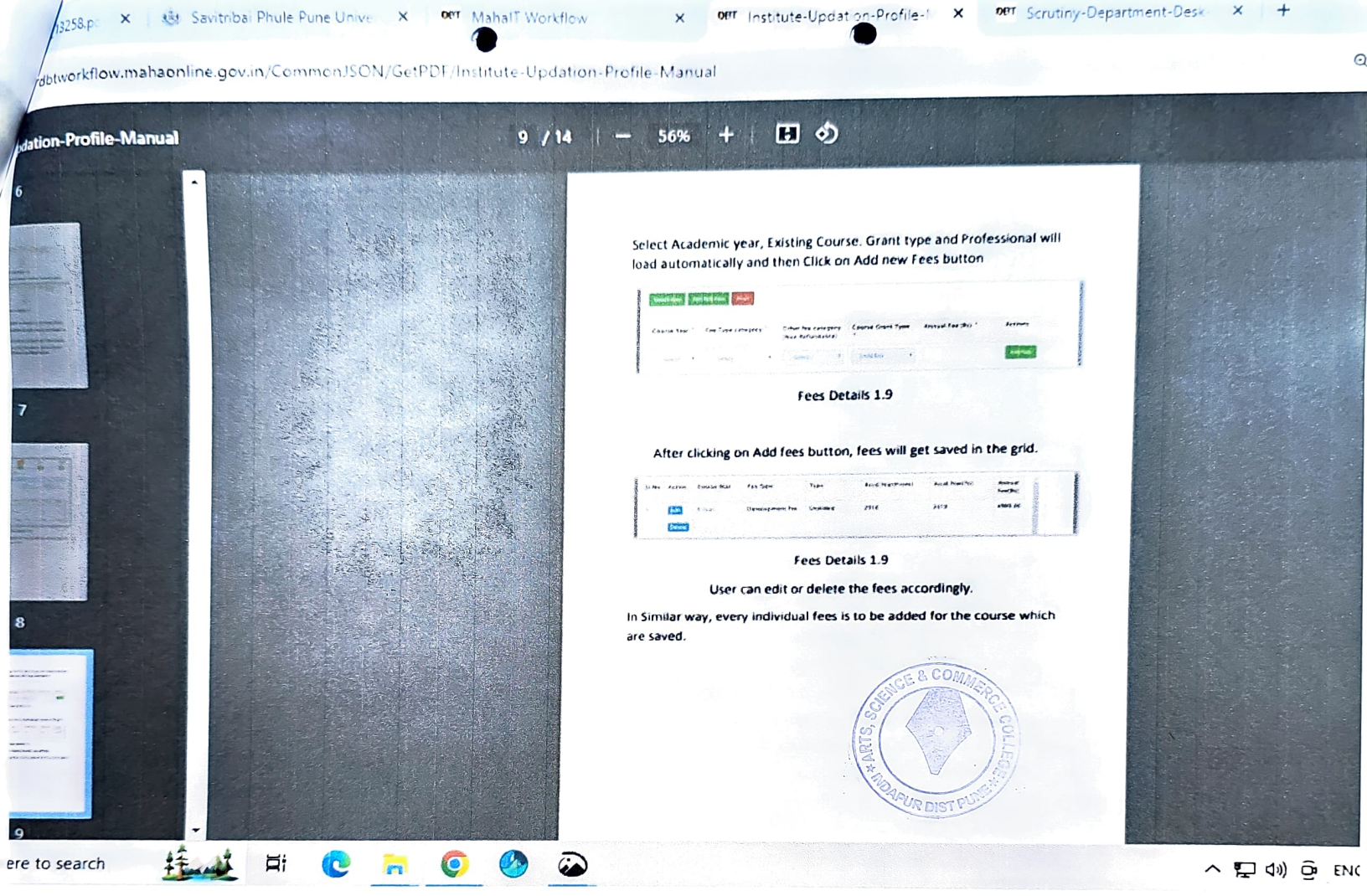
Sr No.	Academic Year	Course Name	Fee Type	Fee Category	Academic Year	Academic Year	Academic Year
1	2019	B.A. ENGLISH	Development Fee	1	2019	2019	4900.00
2	2019	B.A. ENGLISH	Assessment Fee	1	2019	2019	200.00
3	2019	B.A. ENGLISH	Registration Fee	1	2019	2019	1000.00

**Fees Details 1.8**

According to the courses added in the Course details section, Fees for those courses should be added here.







Select Academic year, Existing Course, Grant type and Professional will load automatically and then Click on Add new Fees button

Course Year: [Dropdown] Course Category: [Dropdown] Course Name: [Dropdown] Grant Type: [Dropdown] Professional Fee Type: [Dropdown] Add New

Fees Details 1.9

After clicking on Add fees button, fees will get saved in the grid.

Sl No	Action	Course Year	Course Name	Grant Type	Professional Fee Type	Amount
1	<a href="#">Add</a>	2019	Management Fee	Unkown	2510	2510
	<a href="#">Delete</a>					

Fees Details 1.9

User can edit or delete the fees accordingly.

In Similar way, every individual fees is to be added for the course which are saved.



# Profile-Manual

10 / 14 | - 56% + [H] [G]

Exam Details - Principal user needs to add data on the below screen.

## Exam Details 2.0

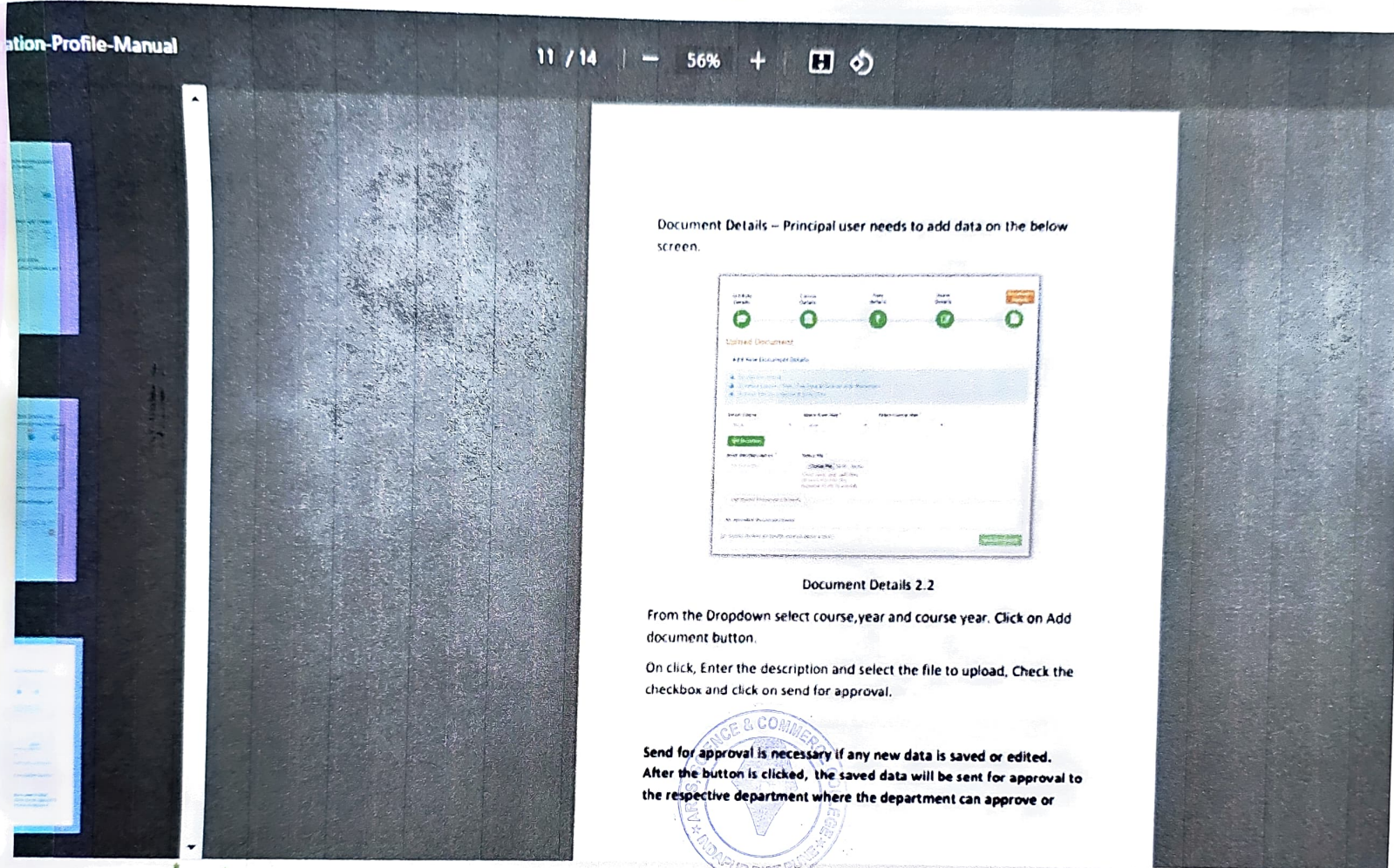
After saving , the above details will be saved in the below given grid format

Sl	Academic Year	Reporting Center	Course Year	Institute Category	Exam Type	Exam Fee	Exam Fee	Exam Fee	Exam Fee	Exam Fee	Exam Fee
1	2018	W. L. A.	1 Year	320	150	1000	2000	1000	1000	1000	1000
2	2018	P. D. K. A. Patel Graduate	1 Year	100	100	100	100	100	100	100	100

## Exam Details 2.1







Document Details – Principal user needs to add data on the below screen.

The screenshot shows the "Document Details" form. It has a header with a progress bar showing five steps: "Institute Details", "Course Details", "Year Details", "Course Year Details", and "Document Details". The "Document Details" step is the active one. Below the header, there is a section titled "Add New Document Details". This section contains a form with the following fields: "Document Name" (with a dropdown arrow), "Document Description" (a text area), "Document File" (a file upload button), and "Document Type" (a dropdown arrow). There are also two checkboxes: "Is Approved" and "Is Deleted". At the bottom of the form, there is a green button labeled "Send for Approval".

Document Details 2.2

From the Dropdown select course, year and course year. Click on Add document button.

On click, Enter the description and select the file to upload, Check the checkbox and click on send for approval.

Send for approval is necessary if any new data is saved or edited. After the button is clicked, the saved data will be sent for approval to the respective department where the department can approve or



Clerk –



Clerk Login screen 2.3

After login, dashboard will be displayed. User should click on Institute Profile button displayed under Institute tab.



Institute Profile 2.3

Clerk user should verify details in the above sections after entered by Principal and Department user.





### Steps for Institute Registration

A database of Institutes across Maharashtra and their respective courses has been compiled from data provided by DTE, DHE, DMER, DVET, MCAER, MNC and the School Education Dept.

Please use the Institute Profile Module of the DBT Portal and verify the details on the Portal with respect to your institute (institute information, course, fee & exam details) and accordingly modify or add details. Modifications or additions made by you will be updated in the database, once they are approved/verified by the respective department.

After Login credentials are received on email for Clerk and Principal, Respective user should login via the URL of the Portal.

**1. URL – <http://mahadbtamahat.gov.in>**

**2. Timelines to add/update Institute details – 23/08/2018 to 28/08/2018**

